

AIR

ECB-A-1534

SECRET SECURITY INFORMATION

MAY 4 - 1953

Chief, ER

Chief, Berlin Operations Base

Info: COM
CARBAIN

Operational/CART/CADORY/CADROIT/CARBONHYDRATE

Security Measures Recommended by and to be Instituted by
CARBONHYDRATE

1. CARBONHYDRATE, who has been working in CADROIT HQ since 1 April 1953, seems to be content with his job. CARBONHYDRATE's general statement concerning CADROIT was that he believes it to be an excellent organization, in which he shall be happy to work. The security, he stated, leaves much to be desired. He elaborated upon this statement by declaring that most of the security hazards existing within CADROIT can easily be remedied, whereas others are inherent in any such organization and cannot be changed unless a large security section is created to undertake such routine security tasks as to periodically surveil each and every employee of CADROIT. However, this latter is not considered feasible.

2. As regards previous security practices, [] used to circulate memoranda outlining elementary security precautions which each employee was expected to take. From now on CARBONHYDRATE will give security lectures every three months. He will give these lectures to groups composed of five to eight employees at a time. He will give special attention to section chiefs. After each lecture the employees present will have to sign a sheet of paper stating that they were present at this specific lecture and that they understood and will comply with the instructions given therein.

3. CARBONHYDRATE and [] now are endeavoring to work out a system which will afford the CADROIT employees the necessary personal security regarding their telephone numbers and their registrations at the Police and Einwohnermeldeamt. Most of the telephone numbers given to CADROIT employees are restricted, i.e. not listed in the telephone book and will not be given out by information. CARBONHYDRATE will attempt to have all telephone numbers of CADROIT employees put on the restricted list. As far as the police are concerned, CARBONHYDRATE does not expect to encounter any difficulties to have the respective "Polizei-reviere" put the registration of CADROIT employees in the address-not-to-be-divulged category - i.e. a person going to the Polizeirevier to

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find out the address of a GAMBOTT employee will not be given soon. CARBONDALE is now checking into the feasibility of having riders attached to the registration cards which would indicate to the policeman on duty that he is to ascertain the identity of the visitor, which would then be forwarded to CARBONDALE. As far as the Rumschordt is concerned, CARBONDALE will ascertain first, whether this authority has a special file for registrations about which no information is to be given out to foreign visitors.

h. Employees are not able to enter the GAMBOTT premises after duty hours unless they are in possession of a special authorization signed by []

5. Up till now, it has been the habit of employees to take the keys to their respective rooms with them when leaving the building only for a short period of time. CARBONDALE has suggested that the keys be handed to the doorman, [] even if the person expects to be away only for a few minutes. [] seems to be against this, but the underground feels that the system advocated by CARBONDALE should be enforced. Furthermore, I have suggested to CARBONDALE that new locks be ordered for all the rooms. The present locks are the old-fashioned German kind, which anybody can pick with a hair pin.

6. I have asked CARBONDALE to debrief all employees who have been fired or resigned from GAMBOTT and to collect from those persons all GAMBOTT building passes.

7. The waiting room for visitors (not Mitarbeiter - they have a special waiting room in the cellar) is, according to CARBONDALE, completely inadequate. At the present time, the doorman who registers all incoming visitors, cannot keep both the waiting line and the passage leading from his desk to the waiting room simultaneously in view. CARBONDALE once slipped by the doorman, using the waiting line as a shield, without the doorman seeing him. CARBONDALE has told me this situation over with [] and remedial actions are being instituted. The desk of the doorman has been moved, thereby affording him a complete view of the passage leading from the waiting line to the waiting room. Furthermore, with the consent of [] (GAMBOTT case-officer) [] I have instructed CARBONDALE to hire a day watchman. This man would be the seeing eye of the GAMBOTT premises. He would constantly patrol the waiting line, waiting room, corridors and stairways, which are presently unpatrolled.

8. We are also contemplating the hiring of a detective, the out-looker of GAMBOTT. This man would be in charge of general surveillance and neighborhood checks on various GAMBOTT employees.

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He would take care of the outside investigation of cases arising from CAMROTT's day to day business transactions.

9. CAMROTT registry: This is the room containing all the sensitive Mitarbeiter cards. CARBONHYDRATE stated that the security precautions for this room were completely inadequate. The following additional measures are being initiated:

- a) A new heavy door is being ordered. This door will be kept locked at all times. A peep hole will be installed in this door enabling the registry clerk to identify a person wishing access to the registry.
- b) Under both desks located in the registry an alarm system will be installed.
- c) At night the door to the registry will be sealed by Frau Rosenberg, in charge of the registry at present, ☐ or CARBONHYDRATE. In the morning the seal can only be broken by either CARBONHYDRATE or ☐ and only if these two are not present will Frau Rosenberg be permitted to break the seal.
- d) The windows of the registry room will be barred.

10. A neighborhood and police check of the houses facing the CAMROTT premises produced nothing incriminating. The house facing the CAMROTT entrance is occupied by Americans. The other houses are also not occupied by any suspicious persons.

Approved: _____

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